

## MUDFORD PARISH COUNCIL

Clerk: Petra Galloway. The Old Forge, 3 West Street, Ilchester, BA22 8NN.

Tel: 07552 509707

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# Notice of Mudford Parish Council – Human Resources (HR) Committee Meeting

Members of the Public and Press are invited to attend all Council Meetings  
(Public Bodies (Admission to Meetings) Act 1960)

Dear members,

You are hereby summoned to attend the following meeting:

|               |   |
|---------------|---|
| Meeting of... | <b>Mudford Parish Council Human Resources Committee</b> |
| Time...       | <b>10:30hrs</b>   |
| Date...       | <b>Friday 22nd November 2024</b>                        |
| Venue...      | <b>Mudford Village Hall</b>                             |

Councillors will be discussing all the items listed on the Agenda.

*Petra Galloway*

Petra Galloway

**Parish Clerk**

17th November 2024

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

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## AGENDA

**24/10 To receive apologies for absence and to approve the reasons given.** (LGA 1972 s85(1)).

**24/11 Declarations of interests.** Council members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33 (b-e). (NB this does not preclude any later declarations).

**24/12 To approve and sign as a correct record the minutes of the previous meeting held on 17<sup>th</sup> July 2024.**

(LGA 1972 sch 12, para 41(1)).

**24/13 To agree Mudford Parish Council policies:**

- a. Scheme of Delegation
- b. Privacy Notice

**24/14 To consider and agree Mudford Cemetery regulations, policies, forms and fee table.**

**24/15 Exempt Session – Exclusion of the Press & Public.**

The Council is recommended to resolve that under section 1, paragraph 2 of The Public Bodies (admission to meetings) Act 1960, the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**24/16 To discuss the end of the Clerk's probationary period.**

**24/17 Date of next meeting – TBA**

**END OF AGENDA**